



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SMT.N.P.S.GOVERNMENT COLLEGE FOR WOMEN, CHITTOOR
Name of the head of the Institution	R.Anand
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09441872563
Mobile no.	9441409397
Registered Email	npsgc@rediffmail.com
Alternate Email	chittoor.w.jkc@gmail.com
Address	Smt.NPS Govt.Degree College for Women, Chittoor , Pincode:517002
City/Town	Chittoor
State/UT	Andhra Pradesh
Pincode	517002

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Women																
Location			Urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Sri D. Venkateswarulu																
Phone no/Alternate Phone no.			09494743498																
Mobile no.			9398014174																
Registered Email			npsgc@gmail.com																
Alternate Email			chittoor.w.jkc@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.npsgcwctr.edu.in																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.npsgcwctr.edu.in/userfiles/UG-ACADEMIC-SCHEDULE-FOR-THE-YEAR-2017-18-1.pdf																
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>B</td> <td>2.42</td> <td>2015</td> <td>09-Jun-2015</td> <td>30-May-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	3	B	2.42	2015	09-Jun-2015	30-May-2020
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
3	B	2.42	2015	09-Jun-2015	30-May-2020														
6. Date of Establishment of IQAC			31-Mar-2006																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3">No Data Entered/Not Applicable!!!</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	No Data Entered/Not Applicable!!!							
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No Data Entered/Not Applicable!!!																			

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Completion of 'Career Oriented Diploma Programmes' in Translation, Financial Management and Sericulture and skilloriented certificate course in Tailoring as a measure of empowering women students. 2. Conduct of one national and two regional seminars. 3. Remedial Coaching, NET Coaching 4. JKC Training Skill development programmes through Tata Institute of Fundamental Sciences 5. Undertaking socially relevant study projects, extension activities and field trips. 6. Provision of Women's hostel, subsidized canteen, ROR mineral water facility and toilets. 7. Extension of Computer, Environment and AIDS Awareness Programmes. 8. Continuation of activities of Women empowerment Cell, Career and Counselling Cell, JKC, District Resource Centre, Red Ribbon Club, Faculty Forum, Science Club for strengthening the skills and competencies of students through appropriate curricular, cocurricular activities. 9. Improvements in learning and library resources through print and electronic books and journals. 10. Provision of Internet facility and computers to all staff rooms. 11. Continuation of MANA TV Educational Programmes, both live and recorded. 12. Introduction of Management Information System (MIS) for strengthening office administration and scholarship disbursement for students. 13. Introduction of CFMS for payment of salaries and pensioner benefits of retired employees.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
? To conduct classes regularly and to maintain campus discipline	? Classes are conducted as per schedules and campus discipline maintained by deploying a Daywatchman and Physical Director.
? To improve results at UG level by initiating suitable remedial measures.	? Classroom performance was improved by adopting innovative teaching-learning strategies. Consequently significant improvements were recorded in results at UG level.
? To improve student enrolment in all courses.	? Despite having hostel facility and initiating enrolment drives, the enrolment in all courses declined due to starting of new degree colleges in the private sector in rural areas..
? To develop play fields and to involve students in sports and games.	? Play field development has been planned with the financial assistance of UGC. As an interim measure some play courts were developed and students were allowed to practice in them.
? To update the API score of teachers for 2016-17.	? API scores updated and submitted to the Commissioner of Collegiate Education, A.P.
? To conduct seminars and workshops in Science Departments	? Two Regional Seminars were conducted
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	17-Feb-2018
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has initiated the process on a limited note. Efforts were made to computerize scholarships, admissions, examination and office administration. Recently, the college took concrete steps to introduce MIS. Accordingly, the process of complete automation of office administration has been entrusted to Qualin Software Management Services Pvt. Ltd. Hyderabad at a cost of Rs.2.5 lakh. The institution has the following Management Information System partially 1. Biometric attendance system for both the staff and students 2. The Integrated Attendance Management System (IAMS) of class room attendance for the students. 3. Online scholarship system (AP ePASS scholarship) for fee reimbursement and scholarship to the students through Jnanabhoomi website. 4. CFMS (Comprehensive Finance Management System) is also for uploading the budget of expenditure and salaries of the staff. 5. APSAMS (Andhra Pradesh Student Academic Management System) is for the admission of students into their Programmes. 6. Uploading the Applications for admission into the University examinations through S.V. University portal and the Evaluation results vice versa. 7. eOffice is for any communication to the concerned authorities. 8. Learning Management System (LMS) to the students and faculty maintained by CCE 9. EService Registers for the Staff 10. WhatsApp Group for the communication to the Staff and Students.
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Curriculum is prepared by the Affiliated University consisting of experts from the Industry, academia, and members of BOS etc. The curriculum is finally approved by the academic council of University and displayed on University website. At the beginning of each academic year the affiliating University gives academic calendar and guidelines about the dates of commencement of the semester, end of the semester, In-semester and End-semester examinations, Online examinations, Oral, Practical examinations, holidays etc. Principal receives inputs through Internal Quality Assurance Cell, Department Advisory Board (DAB) and Academic coordinators etc. Based on these inputs Principal, Head of the Department (HOD), Institute Academic Coordinator (IAC), Committee

members, Head Cultural activities discusses and prepares the academic calendar for the college. These are documented by IAC. It is then distributed to all the departments. Each department prepares their Department Academic Calendar in consultation with Head of the Department. Principal held a common meeting with all teaching and non-teaching staff before commencement of semester. Students are also made aware of commencement of semester through a common notice and also SMS sent through ERP system. Head of the Department is to conduct a meeting with all staff before commencement of semester. The course allotment is done by Head of the Department and teaching plan of each course is prepared in line with department academic calendar by individual course teacher in ERP (MIS Portal). The planning and implementation of curriculum is being monitored through Academic Monitoring Committee. This committee decides the role and responsibilities of Department Academic Coordinator (DAC), Mentor, Subject Teacher etc

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Commerce	Visit to United Bank of India	11/08/2017	1	Focus on Entrepreneurship	Skill Development
HISTORY	Visit to Raitu Bazar	27/07/2017	1	Awareness	Skill Development
Telugu	Visit to SVU Library Oriental College Library, Tirupathi	14/08/2017	1	Awareness	Skill Development
Economics	Visit to Raitu Bazar	09/09/2017	1	Awareness	Skill Development
Statistics	Visit to PVKN govt College, Chittoor	07/07/2017	1	focus on knowledge	Skill Development
Chemistry	Visit to Water plant	11/08/2017	1	Focus on employability / entrepreneurship	Skill Development
Telugu	Visit to SVU Library Oriental College Library, Tirupathi	14/08/2018	1	Focus on employability / entrepreneurship	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	Nil
BCom	Nil	Nil
BSc	Nil	Nil

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP	13/06/2017
BA	Computers	13/06/2017
BCom	General	13/06/2017
BCom	Computers	13/06/2017
BSc	MZC	13/06/2017
BSc	MSCS	13/06/2017
BBA	Management	13/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	150	40

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The course-wise feedback on curriculum from all the stakeholders' viz., students, teachers, parents and Alumni are taken both online and offline. The collected feedbacks are analysed by the respective teachers and prepare a report. Accordingly the respective in charges of the department are directed to bring the report to notice of their respective Head of the Departments for further action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	60	11	11
BA	Computers	60	3	3
BCom	General	60	25	25
BCom	Computers	60	50	50
BBA	Management	50	6	6
MSc	Zoology	30	17	17
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	532	30	29	2	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
3	Nil	3	5	5	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Ward/mentoring system : We adopt 'Ward/Mentor System' to address academic, socio-economic and psychological issues of the students. The Class teachers of the respective classes act themselves as mentors. Mentors categorize their students according to their academic abilities in terms of perception level and comprehension. Accordingly required suggestions are offered to the student to improve his/her academic performance and excel in the race. Mentors regularly attend to social, economic and personal problems of students. Such problems are either solved by mentors themselves or by the grievances redressal cell of the college. The institution endeavour to shape the complete personality of students through cocurricular, extracurricular activities and ward counselling systems through effective mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
532	29	1 : 18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	16	0	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	R.Anand	Vice Principal	Best Teacher
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	40	2017-18	04/03/2017	01/05/2018
BCom	26	2017-18	04/03/2017	01/05/2018
BSc	25	2017-18	04/03/2017	01/05/2018
BBA	1	2017-18	04/04/2017	01/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Choice Based Credit System (CBCS) in semester system was introduced since 2015-16 as per the UGC guidelines by the affiliating university. At the beginning of every academic year, an orientation program is conducted to have awareness on the code of conduct, CBCS system and evaluation process of the course which include both internal and external assessment. To improve the performance of the students in the internal assessment, continuous evaluation of the students is done by adopting different reforms in the process of evaluation. The reforms in CIE include conduct of instant evaluation such as assignments, examinations, subject quizzes, group discussions, classroom seminars, role plays, debates etc. The performance is analysed amidst the students. Apart from these conventional methods of assessment, the institution reviews the assessment methods to choose suitable evaluation tool to assess the students' performance. The tools include modern assessment online tools like Google forms, Plickers. The students are evaluated individually to test their practical skills in lab work to improve their performance in the external practical examination. The college ensures transparency in the evaluation of internal assessment. In all the courses, 25 marks allotted for internal assessment at UG and PG level respectively. This evaluation is done on the basis of two mid semester internal exams. The timetable for internal exams will be displayed to students well in advance and guide them to prepare for the exams. The internal exams are conducted strictly and all the faculty members value the answer scripts immediately and answer scripts are given to students for verification.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college strictly adheres to the academic calendar compiled by the affiliated S.V.University, Tirupati for the conduct of continuous internal evaluation. Based on the schedule of internal exams circulated by the affiliating university, the academic coordinator in consultation with in charges of the departments concerned formulate the time table which in turn gets proval from the Head of the institution. Later, all the incharges of the departments concerned are instructed to conduct internal examinations as per schedule, evaluate and ensure to upload internal marks in the website of the university well before the commencement of the end semester examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

npsgcwctr.edu.in/admin/uploads/news/4558classs%20commencement.png

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
40	BA	General/Co mputers	25	24	96
25	BSc	MZC/MSCs	246	136	55.2
26	BCom	Gen/Comp	66	59	89
1	BBA	Management	11	11	100
Nill	MSc	Zoology	24	24	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

www.npsgcwctr.edu.in/pages.php?menu=reports&slug=sss

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	nil	0	0
Minor Projects	0	nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
The Role of Entrepreneur	Department of Commerce	13/08/2017

in Economic Development		
Ecommerce: Opportunities Challenges	Department of Commerce	12/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	31/05/2018	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	31/05/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
12	10	2

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	5	2.0
National	Chemistry	2	Nil
National	Commerce	6	Nil
National	Economics	3	Nil
National	Microbiology	6	2.33
National	English	2	Nil
National	Telugu	5	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	18	12	15
Presented papers	0	10	6	11
Resource persons	0	2	3	5

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Day against Drug Abuse And Illicit Trafficking	NSS	15	241
Vanam – Manam Programme	NSS, YRC	12	25
AIDS day	NSS, YRC	17	150
NSS Youth festival	NSS	2	22
Blood Donation Camp	YRC	6	50
Community Service aCTIVITIES	All Depts	14	420

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS Unit- I	Cleaning Programme	2	100
AIDS awareness rally Programme	NCC/NSS/RRB/YRC	Awareness Programme	35	220
Vanam-Manam (Tree Planatation)	NSS Unit- I	Tree Planatation	24	321
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
104.55	104.55

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added

Campus Area	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul Software	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24920	3761686	0	0	24920	3761686
Reference Books	0	0	0	0	0	0
e-Books	5000	0	0	Nil	5000	0
e-Journals	15602	100	0	0	15602	100
Journals	21	0	0	0	21	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others(s pecify)	22	1200	0	0	22	1200
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
K.Siva Prasad	? Computer literacy programmes	? The UGC Network and Resource Centre	10/08/2017
Dr.K.Siva Ragini	? Soft and communication skills	Women Empowerment Cell.	09/02/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/	Others
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								GBPS)	
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
104.55	104.55	104.55	104.55

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College adheres the state government established systems and procedures for maintaining and utilizing the physical, academic and support facilities. The maintenance of science laboratories is carried out by the respective departments under supervision of the in charge of the department with the sub staff (Record assistant / Lab attendant). Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the stock registers and their working condition by the respective departments. Minor repairs of the articles are carried out at the department level itself, utilizing the contingency amount sanctioned for that academic year. If repairs are major they are brought to the notice of the principal for the necessary action. At the end of the each academic year annual verification committee is constituted for the verification of the articles with the stock registers and incharges are instructed to update the stock register. The Librarian along with his sub staff maintains the library with existing procedures and rules. Stock registers, Accession registers, and issue registers are being maintained and updated from time to time. The maintenance sports complex is taken care of by the Physical director college. One outsourcing personnel is engaged to assist in the maintenance of the complex. Annual maintenance contract (AMC) from the qualified service providers is arranged by the institution for maintenance of ICT infrastructure. Maintenance of the digital classrooms and virtual class room is taken care of by the Govt. of Andhra Pradesh. Repair, renovation and maintenance of the physical infrastructure like Building, classrooms, wash rooms, furniture, water supply, electric power supply is carried out with available financial resources by hiring technicians from outsourcing in addition to existing contingent staff meant for maintenance purpose. www.npsgcwctr.edu.in/infrastructure.php?title=maintenance-infrastructure
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support from institution	0	0
Financial Support from Other Sources			
a) National	Financial support from government	421	1130194
b) International	Financial support from other sources	20	200000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skills	09/09/2017	40	JKC
Language Communication Skills	04/04/2018	100	JAM
Life Skills	05/03/2018	120	JKC
ICT/Computing Skills	27/01/2018	40	JKC
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Andhra History	5	60	9	5
2018	Satavahana	3	40	2	3
2017	Kakatiyas	2	30	30	2
2017	Reddys Kingdom	7	25	25	5
2018	Analytical Skilla	9	45	15	9
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	4	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
05	90	15	05	90	15
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	M.A.	B.A	S.V. University	Economics
2018	9	M.Com	B.Com	S.V. University	Commerce
2018	7	M.Sc	B.Sc	S.V. University	Chemistry
2018	5	M.Sc	B.Sc	S.V. University	Statistics
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	100
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	State Level	4
Cultural Activities	University Level	17
Literary Competitions	District Level	5
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nill	National	Nill	Nill	00	Nill
2018	Nill	Internat ional	Nill	Nill	00	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The UGC-funded Career and Counseling Cell (CCC), the Jawahar Knowledge Centre (JKC) and Women Empowerment Cell (WEC) of the College coordinate the counselling and career guidance services. ? In a broad sense, the CCC offers counselling in macro issues such as the career and employment prospects of the students. It does so, either by appropriate skill-oriented training programmes or workshops or by expert lectures of distinguished personalities in the field. ? The CCC activities are supplemented by the JKC, which provides regular training for students and equip them for jobs in the emerging global market. ? The WEC offers counselling services in matters related to personal life of students including their psycho and sociological issues. ? More importantly, the individual teachers or ward teachers play crucial role in solving students' problems at micro level. These include their academic, accommodation, financial and study problems, which constitute the major chunk of counselling services. The college accords prominence to holistic education and all round development of students. Accordingly, it sensitizes its staff and students on vital issues of inclusion, environment, gender discrimination etc on priority basis as detailed below. ? Equal opportunity cell was created with a view to provide a platform for creating awareness on women rights. ? Establishment of women empowerment cell that seeks to prepare women teachers and students to face the challenges of life. ? Conduct of seminars, special talks and invited lectures on communal harmony and other sensitive topics, under the aegis of the UGC-sponsored Equal Opportunity Cell and District Resource Centre and Eco-club. ? Celebration of women's day on the college campus by teachers and students. ? Including women representatives and students from all castes, creeds and religions in all developmental committees such as the CPDC, IQAC, Research Committee, Purchase Committee etc., with a view to ensure participative culture and to create the feeling of oneness among them.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The college has a registered Alumni Association. Ms. I.Sajani , Assistant Professor of Telugu has been nominated as its coordinator. The college has an inbuilt network mechanism for collaborating and interacting with the alumni on one hand and with the parents of the students on the other. ? The parents are asked to contact the officials and teachers of the college on its official telephone 08572-241091 and send their queries / suggestions to the college e-mail ID at npsgc@gmail.com. ? Some parents are included as members in the administrative and academic bodies of the institution and their services are utilized for the development of the college, by eliciting their opinions in the respective meetings. ? The Principal and teachers informally meet the parents either personally and on phones and cater to the needs of their wards. Alumni Activities: The Association meets at regular intervals and suggests ways and means for the overall development of the college. It contributes to the college development either by collecting donations from the former students or mobilizes funds from the public. In addition, it encourages the Principal and staff to organize seminars, expert lectures and arrange campus placement drives and all such quality measures for the benefit of students. Contributions of Alumni: With the active participation of Alumni, the college initiated social activities as detailed below. ? Blood donation camps. ? Tree plantation and social forestry. ? Environmental awareness and social reconstruction programmes.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision “To produce educated, intellectually-enlightened, scientifically-advanced, technologically-equipped and functionally-disciplined citizens capable of carrying out the most vital, practical and intellectual tasks of the society with courage, confidence, self-reliance and self-actualization”.

Mission “ To produce an academic pool of patriotic, secular, knowledgeable, competent, skilled, technical and resourceful women graduates and postgraduates in Science, Commerce, Business and Humanities streams by inculcating in them the qualities of self-learning, self-reliance, self-dependence with a view to empower them with all virtues and enlist their participation in national development”.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college has no role in the planning and development of curriculum. It adopts the curriculum supplied by the university from time to time. However, the staff members of the college played crucial role in the curriculum development at state and university levels as detailed below. ? Dr. S. Siva Prasad, Visiting Professor of Zoology has been appointed as the Chairman, Board of Studies in Zoology. He actively participated in the design

and development of the present CBCS curriculum at UG level. Earlier, he also acted as the Member of Subject Committee in Zoology in the A.P. State Council for Higher Education Board of Intermediate Education, A.P., Hyderabad. He played crucial role in the development of curriculum for Zoology at UG 2 levels in the State of Andhra Pradesh. ? At college level, the college played major role in the curriculum development of Diploma in Sericulture Management. Dr. S. Siva Prasad, Visiting Professor of Zoology has been involved in the curriculum development of this programme.

Teaching and Learning

The college initiated the following strategies for improvement of teaching learning process at all levels. ? Library-based assignments that ensure discovery learning. ? Study projects, surveys and experiments that provide experiential learning. ? Classroom seminars that dispel their stage fear and enhance their teaching abilities. ? Practical demonstrations and group discussions that facilitate learning from peers. ? Academic, literary and cultural competitions that unearth their potentials. ? Charts, models, handouts, study materials etc that enhance their competencies and skills. ? Reward management in the form of gold medals and certificates that reinforces their motivation in studies. ? Additional coaching for preparing them to competitive examinations such as NET / SLET/ TET/ ICET, Banking Service Recruitment Tests and the examinations conducted by the UPSC and APPSC

Examination and Evaluation

The college adopts the examination and evaluation reforms suggested by the affiliating university, while following its own strategies from time to time as detailed below. Evaluation Reforms of Affiliating University ? Introduction of CBCS pattern at UG PG levels. ? Semester system, with internal assessment for all UG PG courses. ? Introduction of OMR sheets for transparency in examination. ? Introduction of practical examination in English, Commerce, Mathematics and Statistics. ? Double evaluation of answer scripts in respect of PG courses. ? Introduction of Instant examination in two papers in order to

avoid the loss of one academic year for the benefit of failed students. ? Verification facility for valued answer script of UG courses ? Constitution of Malpractice scrutinizing committees. ? Provision for revaluation and personal verification of valued answer scripts. Evaluation Reforms of the College ? Own pattern of unit tests, assignments, practical records, projects and practical sessions. ? Introduction of term examinations quarterly, half-yearly and pre-final. ? Weightage to non-cognitive aspects in internal assessment in M.Sc., Zoology.

Research and Development

The college has initiated several measures to strengthen research and development process as detailed below. ? To strengthen the research base in the college. ? To provide information regarding the sources of funding for research projects and to encourage the teaching faculty to apply for research projects ? To motivate all the faculty members to publish papers in national and international journals. ? To encourage staff to organize and participate in national level seminars, workshops and conferences. ? To inculcate research culture among students and staff by way of lab-based and survey-based study projects. ? To encourage the staff to register for Ph. D. programmes under the UGC-sponsored Faculty Improvement Programme (FIP). ? To provide financial assistance to staff and the library to subscribe for the reputed Journals.

Library, ICT and Physical Infrastructure / Instrumentation

? Library: E-Library has been established at a cost of Rs. 5.00 lakh. ? ICET Classroom: Two ICET classrooms and one virtual classroom have been established with the financial assistance of UGC and RUSA. ? Language Laboratory: A language laboratory is being equipped with UGC funds. ? Canteen and Toilets: Canteen building and a toilets being updated by RUSA funds.

Human Resource Management

The college takes the responsibility of the management of its human resources as per the directive of the Commissioner of Collegiate Education (CCE), A.P., Hyderabad. ? Both Principal and CCE, A.P co-ordinate the training and retraining programmes at the college level and state level

respectively. Training programmes are provided to the faculty on the basis of need assessment or when a new technology is introduced or when performance problem arises due to lack of sufficient knowledge or expertise. The retraining is provided to the staff when their roles are changed due to introduction of new curriculum or new courses. ? A comprehensive performance appraisal system is introduced in the college as per the latest guidelines of the University Grants Commissioner. This is coordinated by the SQAC of CCE, A.P and IQAC of the institution.

Industry Interaction / Collaboration

The following three units of the college take care of the industry interaction and collaborations as detailed below. Unit / Cell Strategies adopted for establishing institute-industry interface. Jawahar Knowledge Centre Improving the communication and soft skills through trained Mentors. Liaising with the industry and sponsoring students to job fairs of different companies. Providing opportunities for industrial visits. Career and Counseling Cell of UGC. Arranging short-term skill oriented training programmes. Giving coaching for entry into services. Informing students about the job opportunities in various sectors. Organizing Placement drives. Facilitating students to apply for jobs of their choice. Creating awareness on the potential career options. College Planning and Development Committee (CPDC) Inviting industries to college for placements. Planning and coordinating placement activities. Providing necessary administrative support.

Admission of Students

The admission policy is governed by the rules of the affiliated university and the Government policy of reservations. Accordingly, the college adopts four approaches with regard to admissions. ? Admission without entrance test: In respect of all UG courses, viz., B.A., B.Com and B. Sc, the admissions are done by the college on the basis of merit in the qualifying examination (i.e., Intermediate Public Examination) with due weightage to reserved categories SC, ST, OBC, Min, Physically Handicapped students, etc. The process is accomplished in the

following stages. ? Invitation of applications through admission notifications. ? Preparation of merit lists and waiting lists course-wise, group-wise. , ? Sending call letters to the selected candidates, ? Final admission of genuine candidates after verification of certificates. ? Admission with entrance test: In respect of postgraduate courses (M.Sc., Zoology Microbiology) and Research Programmes (Ph. D / M. Phil in Zoology), the admissions are made by the affiliating university on the basis of the performance in the common entrance tests (SVUCET / RECET). Under this process, the university calls students for counselling and verification of original certificates and admits them on merit-cum-reservation basis and finally allocates them to the affiliating colleges. ? Admissions under management quota: In respect of PG courses, the college is permitted to admit students @ 6 of sanctioned strength. Under this process, the college directly admits eligible graduates, giving first preference to SVUCET-qualified candidates and second preference to merit in the qualifying examination. ? Admissions to Career Oriented Diploma Programmes: In respect of UGC-sponsored career oriented programmes, viz., Diploma in Translation Management, Diploma in Financial Management and Diploma in Sericulture Management, admissions are given to all final year students on the basis of their needs and interests. ? Recruitment of Regular Faculty: The regular faculty of the college is appointed by the Commissioner of Collegiate Education by two methods, viz., direct recruitment and transfer posting from the cadre of Junior Lecturer. In the first type, the Government of A.P entrusts the responsibility of recruitment of college teachers to the Andhra Pradesh Public Service Commission, which notifies the vacancies, invites applications from eligible candidates (Ph. D holders and NET qualified candidates), conducts recruitment test and interview and finally selects the meritorious candidates by adopting the Government's policy of reservation and roaster system. The lists of selected

candidates, zone-wise and subject-wise are sent to the CCE, A.P., which in turn issues appointment and posting orders for selected candidates. Under this method, 25 of total posts are recruited. In the second type, i.e., transfer appointment, the Government constitutes a Departmental Promotion Committee under the chairmanship of the Secretary to Higher Education, Government of A.P, which recommends the names of eligible Junior Lecturers working in the Government Junior Colleges for appointment as Lecturers in Government Degree Colleges in the state. The CCE, A.P., issues appointment and posting orders for the recommended candidates ? Recruitment of Contract Faculty: The existing vacancies in Government Colleges are filled with the contract faculty. The Regional Joint Director of Collegiate Education (RJDCE) is vested with the powers of recruitment. The RJDCE invites applications from eligible candidates and constitutes a selection committee, which scrutinizes and prepares the merit lists. Depending on the number of vacancies allocated under various reserved categories, the RJDCE appoints candidates and posts them to various colleges in the zone. ? Appointment of Guest Faculty: The Principal of the college is permitted to appoint guest lecturers in the selected subjects depending on the availability of vacant positions and workload. The Principal notifies the vacancies in the local news papers and invites applications from the eligible candidates. With the help of a selection committee, comprising the senior faculty of the college, the principal appoints them in the existing vacancies on the basis of merit in the qualifying examination.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institution has started using e-governance in Planning and Development activities recently. Various academic and developmental strategies are operated by CCE regularly through video conferences, tele conferences, emails etc.,
Administration	Major part of the administration of

	the institution is executed through e-governance. Administration information is exchanged with CCE, RJDCE, Nodal College and various colleges through emails, WhatsApp messaging system. Information like particulars of staff, college and reports on academic and administrative activities, number statement, and numerical data to the CCE is submitted through email.
Finance and Accounts	All financial transactions of the college are done through Comprehensive Financial Management System (CFMS) initiated by state government of Andhra Pradesh. All purchases at institution level are processed through least quotation system and payments are made online. Salaries to the staff are credited into their accounts through CFMS.
Student Admission and Support	Online student admission process was introduced in UG by CCE from academic year 201819. Students apply online for scholarships and the scholarship amount sanctioned to the students are directly credited into their accounts. Feedback on both curriculum and faculty is collected online. The college attendance for teaching, nonteaching staff and students is marked through Biometric system. Class room attendance for students is marked online through Integrated Attendance Management System (IAMS) App. Recently college has registered for epragathi, for maintaining paperless office.
Examination	Examination applications of the students are processed, hall tickets are issued and results are published online by the affiliated university through its web site

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	0
2018	Nil	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	E-Office	21/08/2018	21/08/2018	Nil	1
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
09	6	06/06/2017	31/05/2018	365
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	24	7	24

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Effective welfare measures for Teaching and Non -Teaching staff: The College is a Government educational institution undertaking by State Government. As such, the AP Government's Welfare measures for employees are applicable for teaching and non-teaching staff. Andhra Pradesh Government Life Insurance (APGLI): This is a Social Security measure for the welfare of Government Employees and mandatory for all. The department is under the administrative control of finance Department. The Honorable finance minister is the president of the managing committee. Group Insurance Scheme (GIS): This is a group Life insurance protection	Performance Appraisal System for teaching and non-teaching staff: At the college level, a well-structured annual self-evaluative faculty appraisal procedure prescribed by Andhra Pradesh Commissionerate of Collegiate Education (based on UGC Guidelines) is adopted to reckon the performance of the faculty. These performance Indicators are evaluated by the IQAC on the basis of documentary evidences forwarded to Principal for awarding scores and later uploaded to Commissionerate website. As the final Score forms the basis for promotion, transfer and career advancement scheme (CAS) of the individual	Nil

cover offered by LifeInsurance Corporation. This is mandatory for all government employees in the state. The amount paid by employee with interest are paid either at the time of death or retirement whichever is earlier. Employees Health Scheme (EHS): Employees Health Scheme (EHS) provides cashless treatment to all the State Government employees including the State Government pensioners, along with their dependent family members through a network of empanelled hospitals of Dr.NTRVaidyaseva till 2019. After 2019, the trust name was modified as Dr. YSR Aarogya sri Health Care Trust. The Trust, in lieu of the present medical reimbursement system under The Andhra Pradesh Integrated Medical Attendance Rules, 1972 (APIMA Rules, 1972). The scheme will provide treatment in Network Hospitals for all the listed therapies.

Provident fund: The AP General Provident Fund a social security measure for the subscribers' family in case of his death or if he survives until retirement it is an additional source of income for the subscriber after retirement. The Andhra Pradesh General Provident Fund Rules 1935 governed the procedures for provident fund and was in force from 1.3.1963 to 31.8.2004.

Andhra Pradesh Employees welfare fund: Membership to this fund is mandatory

lecturer, the process is seriously taken care of.

The Performance indicator of teaching staff is one of the factors considered for the conferment of State Best Teacher Award. Non-teaching staff performance is appraised is periodical. It is reckoned on the basis of their adherence to the Citizens Charter and the stipulated deadlines. The Commissionerate of Collegiate Education also appraises the performance of non-teaching staff on the basis of punctuality, personal register, entry in inward and outward registers, number of currents received, sorted and executed, maintenance of other necessary registers and accountability with evidences. This forms the base for award of best non-teaching staff at district/state level.

for all state government employees. The rules pertaining to the fund were constituted by Andhra Pradesh in G.O (P) No. 173 dated 28.5.1980 for various welfare activities. Every State Government employee contributes Rs. 50 for the first time and there after Rs. 20 from the March salary payable in April each year. The loan from the fund is made available by DDO and District/ State level committee to the member for medical, educational, ceremonies and other rituals in the family.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Principal is vested with financial powers. He/she is the chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the Staff Council and CPDC. The institutional accounts are audited by two mechanisms internal and external. Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Kadapa Region, Kadapa. External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh. Following are the source documents that are reviewed during audits: Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	00
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	IQAC

		Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada		
Administrative	Yes	Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada	Yes	Departmental Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Encouraging the students to participate in Job training programmes/Employment drives colleges conducted the college 2. Supporting the students to participating in educational tours/field visits/activities 3. Extending their support in college developmental activities.

6.5.3 – Development programmes for support staff (at least three)

The institution is operating both statutory and nonstatutory welfare measures/schemes for both teaching and nonteaching staff as mentioned below. ? General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme. ? Medical reimbursement facility, Employees Health Scheme. ? Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan. ? Medical leave, Study leave, Maternity and Paternity leave.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Certificate courses are introduced. 2. Digital classrooms (03 No.s) and Virtual classroom (01 No.) were established. 3. ICT enabled teaching is Practised. 4. Online feedback mechanism on curriculum and teachers is initiated. 5. Infrastructural facilities such as, R.O. systems for drinking water, new building for library, solar power panels and approach concrete roads etc established. 6. Career guidance Cell, Grievance Redressal Cell, Cultural club, Eco Club are strengthened. 7. A unit of Andhra Pradesh State Skill Development Centre (APSSDC) is established. 8. Green Practices are initiated. 9. Initiation rain water harvesting and water waste management are initiated. 10. e Governance introduced in college admissions, administration, examinations and other feasible areas .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Celebration of International Yoga Day	21/06/2017	21/06/2017	21/06/2017	1

2017	celebration of International Day Against Drug abuse Illicit Trafficking Awareness programme	27/06/2017	27/06/2017	27/06/2017	1
2017	Anti Ragging Awareness Programme by she team,	25/07/2017	25/07/2017	25/07/2017	1
2017	Awareness programme on Road safety, Traffic rules - Rally by NSS Volunteers	10/08/2017	10/08/2017	10/08/2017	1
2017	Celebration of Telugu Bhasha Dinotsavam	29/08/2017	29/08/2017	29/08/2017	1
2017	Celebration of Mathematician Day	22/12/2017	22/12/2017	22/12/2017	1
2018	Celebration of National Voter Day	25/01/2018	25/01/2018	25/01/2018	1
2018	Cultural Activities at District level - Folk Dance, Solo song , Group Song	05/02/2018	06/02/2018	06/02/2018	2
2017	Celebration of National Constitution Day	26/11/2017	26/11/2017	26/11/2017	1
2017	Celebration of World Human Right Day	10/12/2017	10/12/2017	10/12/2017	1
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
? Equal opportunity cell was created with a view to provide a platform for creating awareness on women rights	18/08/2017	19/08/2017	150	0
? Establishment of women empowerment cell that seeks to prepare women teachers and students to face the challenges of life.	01/09/2017	01/09/2017	200	0
? Establishment of women empowerment cell that seeks to prepare women teachers and students to face the challenges of life.	10/10/2017	10/10/2017	150	0
? Conduct of seminars, special talks and invited lectures on communal harmony and other sensitive topics, under the aegis of the UGC-sponsored Equal Opportunity Cell and District Resource Centre	19/10/2017	19/10/2017	175	0

and Eco-club.				
? Celebration of women's day on the college campus by teachers and students	08/03/2018	08/03/2018	225	0
? Including women representatives and students from all castes, creeds and religions in all developmental committees such as the CPDC, IQAC, Research Committee, Purchase Committee etc., with a view to ensure participative culture and to create the fe	08/03/2018	08/03/2018	175	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college undertook the following activities to create awareness and to protect the environment. ? Participation of NSS volunteers, students and teachers in social forestry schemes launched by the Department of Forest and NGOs in and around Chittoor. ? Introduction of environmental studies as a special paper at UG level. ? Arrangement of special environmental awareness programmes through the Science Club activities and Faculty forum. ? Conduct of literary and cultural competitions on environmental issues. Strengths 1. Staff involvement in curriculum development. 2. Recognized Research Laboratory in Zoology Department. 3. Staff participation in academic consultancy 4. Curriculum transaction through ICT enabled devices. 5. Career guidance and employment through Jawahar Knowledge Centre, Career Counseling Cell and Women Empowerment Cell. 6. Hostel facility for women students of all colleges in the town. 7. Active role of students and teachers in social reconstruction. Weaknesses 1. Declining trends in student enrolments for over 7 years. 2. Poor results in some undergraduate courses like B.A and B.Sc. 3. Shortage of regular faculty and lack of professionalism in the existing faculty. 4. Limited autonomy for reforms in examinations. Opportunities 1. Availability of UGC / RUSA funds under various developmental schemes. 2. Excellent public support for college development. 3. Availability of reputed teachers in some departments. 4. Fee re-imbursement facility by the Government of Andhra Pradesh. Challenges 1. Improving the pass percentage of average rural students.. 2. Providing employment opportunities for all. 3. Imparting communication and soft skills of the first generation students. 4. Minimizing the rate of dropouts. 5. Motivating teachers to adopt modern technologies in teaching-learning activity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	3
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	02/01/2017	5	Janmabhoomi Ramnagar Colony, Chittoor	Open defecation problems	60
2017	1	1	18/07/2017	01	Awareness programme on Road Accidents conducted by Sub Inspector of Police	Road Safety	150
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR PERSONNEL WORKING IN COLLEGES	05/06/2018	The employees working in the department of Collegiate Education are governed by AP Civil Service (Conduct) rules of 1964 issued in G.O. Ms. No. 468 GA (ser.C) dept. dated 17/04/1964. which includes the code of conduct for Principal, Teaching Staff, Administrative Officers In Govt. Degree Colleges,

Duties and Responsibilities of Superintendents, Duties And Responsibilities Of Senior/ Junior Assistants, Rules of Conduct And Discipline For Students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of International Yoga Day	21/06/2017	21/06/2017	100
Celebration of International Day Against Drug abuse Illicit Trafficking Awareness programme	26/06/2017	26/06/2017	150
Celebration of International Mother Tongue Day	22/01/2018	22/01/2018	200
Celebration of Mathematician Day	22/12/2017	22/12/2017	150
Celebration of International Women's Day (WEC)	08/03/2018	08/03/2018	220
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Observation of vehicle free day in the college campus 2.Observation of Plastic free day in the college campus 3.Anti Plastic Campaign 4. Vanam Manam (Tree Plantation programme initiated by Govt. of Andhra Pradesh 5.Usage of Solar Power 1. Observation of vehicle free day in the college campus 2.Observation of Plastic free day in the college campus 3.Anti Plastic Campaign 4. Vanam Manam (Tree Plantation programme initiated by Govt. of Andhra Pradesh 5.Usage of Solar Power The college makes the campus eco-friendly by taking following initiatives. Item Initiatives made Energy conservation ? Solar power panels are installed on the roof top. ? Classrooms are well ventilated to minimize the use of electricity. ? CFLs and tube lights are used in place of Edison Bulbs. ? Power consuming equipment in laboratories is switched off when it is not used. ? Electric fans, lights and AC machines are sparingly used. Water harvesting ? Rain water is harvested during rainy season and used in laboratories for experiments and research works after distillation. Efforts for Carbon neutrality ? The vehicles of the staff are regularly checked for pollution free environment. ? Staff members are encouraged to use lead-free fuels in their vehicles in order to reduce carbon emission. ? Dry leaves and grass are not burnt, but buried in the soil and use it as a natural manure. Plantation ? Tree plantation and social forestry schemes are encouraged. Hazardous waste management ? Hazardous waste emitting from the science laboratories are buried in the soil and environmental pollution is averted. e-waste management ? Outdated computers are condemned and recommended for recycling after removing useful parts.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Within its limits, the college has adopted the following two best practices 1. Reward Management System 2. Training-cum-Placement Services through TISS JKC. The institution has limited powers with regard to adoption and implementation of innovations. Nevertheless, it continued the following innovations introduced earlier. 1) Introduction of CBCS at UG PG levels. 2) Introduction of Foundation Courses such as Indian Heritage and Culture, Environmental Studies, Computer Basics. 3) Applied study projects /field activities /practical components. 4) Internal assessment system with adequate weightage for the assessment of non-cognitive aspects such as regularity, punctuality, discipline, test-taking and participation in student seminars etc. 5) Continuous assessment through the system of term examinations such as quarterly, half-yearly and pre-final examinations and unit tests. 6) Practical examinations in non-science subjects like English, Commerce, Mathematics, Commerce and Economics. 7) Improvement in the following student support services ? Plant services - additional classrooms, hostel facility, ICET room / E-classroom, UGC Network centre, ? Basic need services - drinking water, toilets, canteen, cycle stand, open seating places in the garden etc. ? Physical and mental health services - first aid, health checkups, preventive medicine, personal hygiene etc. ? Career Guidance Services and campus placements for students and alumni through JKC, CCC and Women Empowerment Cell.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.npsgcwctr.edu.in/pages.php?menu=best-practices&slug=institution-NAAC>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college undertook the following activities to create awareness and to protect the environment. ? Participation of NSS volunteers, students and teachers in social forestry schemes launched by the Department of Forest and NGOs in and around Chittoor. ? Introduction of environmental studies as a special paper at UG level. ? Arrangement of special environmental awareness programmes through the Science Club activities and Faculty forum. ? Conduct of literary and cultural competitions on environmental issues. Strengths 1. Staff involvement in curriculum development. 2. Recognized Research Laboratory in Zoology Department. 3. Staff participation in academic consultancy 4. Curriculum transaction through ICT enabled devices. 5. Career guidance and employment through Jawahar Knowledge Centre, Career Counseling Cell and Women Empowerment Cell. 6. Hostel facility for women students of all colleges in the town. 7. Active role of students and teachers in social reconstruction. Weaknesses 1. Declining trends in student enrolments for over 7 years. 2. Poor results in some undergraduate courses like B.A and B.Sc. 3. Shortage of regular faculty and lack of professionalism in the existing faculty. 4. Limited autonomy for reforms in examinations. Opportunities 1. Availability of UGC / RUSA funds under various developmental schemes. 2. Excellent public support for college development. 3. Availability of reputed teachers in some departments. 4. Fee re-imbursement facility by the Government of Andhra Pradesh. Challenges 1. Improving the pass percentage of average rural students.. 2. Providing employment opportunities for all. 3. Imparting communication and soft skills of the first generation students. 4. Minimizing the rate of dropouts. 5. Motivating teachers to adopt modern technologies in teaching-learning activity.

Provide the weblink of the institution

<https://www.npsgcwctr.edu.in/pages.php?menu=best-practices&slug=differently-abled>

8.Future Plans of Actions for Next Academic Year

For the next academic year, i.e., 2017-18, the college tentatively proposed the following measures. ? To ensure timely submission of AQARs to NAAC. ? To continue CBCS in respect of all final year UG PG courses, with continuous evaluation system through regular exams and assignments. ? To discontinue UGC-sponsored career oriented courses as the term is lapsed., ? To continue academic activities in collaboration with the District Resource Centre. Chittoor. ? Finalization of Ph. D works of scholars, registered in the Department of Zoology, by continuing the services of Dr. S. Siva Prasad as Visiting Professor. ? To provide subsidized canteen services to college and hostel students. ? To depute staff to national and international seminars / conferences / workshops ? To conduct academic audit on behalf of the CCE, A.P., Amaravathi. ? To prepare the API score of the staff. ? To mobilize funds from UGC and RUSA for college development.